

## HEALTH PROTECTION PLAN COVID-19 EVENTS

---

This document defines the health safety measures implemented during an event by the SwissTech Convention Center and the event organizer.

Wherever possible, the standards of the Federal Office of Public Health are complied with. If they cannot be complied with, the permitted compensatory measures are described below and by signing the agreement; the organizer assumes full responsibility for them.

### 1. GENERAL ORGANIZATION

Measures implemented by the SwissTech Convention Center:

- Entry and exit to and from the building are through separate doors.
- Ground markings manage the flows at the different entrances to the auditoriums and avoid crossings of less than 1.5 m.
- Disinfection stations are available throughout the building.
- A paper and digital display is set up and reminds the health safety rules.
- Access to the reception area is controlled and Plexiglas protections are installed.
- 1 out of 2 washbasins was condemned to respect the distance of 1.5 m
- The urinals in the men's toilets are condemned. Only the toilet cubicles can be used.
- Sanitary facilities are cleaned and disinfected every 30 minutes.
- The fixed auditoriums are configured to leave only every other row.
- Modular conference rooms are arranged in such a way as to respect the social distance or, with the organizer's agreement, by placing the chairs at a distance of 1m.
- Displays and projected slides inform participants of the rules to be respected to sit correctly in the audience, i.e. 1 seat out of 2.
- Slides are shown before each break to indicate how to leave the audience while respecting the social distance of 1.5m. The principle is to exit row by row, starting with the 1st row in front of the stage.
- Furniture and audiovisual equipment are disinfected after each speaker or group of people present on the stage.

## 2. ORGANIZER RESPONSABILITY

The organizer confirms that it has implemented the following measures :

- Registration of all participants on a list with their names and telephone numbers to ensure traceability.
- The organizer also sets up the necessary safety measures for its own employees (masks or protections).
- The organizer informs its participants that social distances cannot be respected at all times and that they could, if necessary, be quarantined if a case of COVID-19 is confirmed among those present.
- The organizer has defined groups of 1 to 300 people maximum.

### DISTANCE RULES CANNOT BE RESPECTED

If no social distance rule can be respected, apart from the limit of the number of persons present, the organizer confirms the following compensatory measures and assumes full responsibility for them:

- Listing all participants with their names and telephone numbers to ensure traceability.
- All participants and collaborators will wear protective masks.
- The organizer will carry out regular checks during the event to ensure that this rule is respected.

Event name .....

Event date .....

Organizer .....

Name / First name of the person in charge.....

Date & signature for agreement .....